



LAO PEOPLE'S DEMOCRATIC REPUBLIC
PEACE INDEPENDENCE DEMOCRATIC UNITY PROSPERITY

Ministry of Planning and Investment
Lao Statistics Bureau
Department of Cabinet

No 1884 /CAB
Vientiane Capital, Date 27/8/2024

REQUEST FOR EXPRESSIONS OF INTEREST

GIS Staff (Temporary Fixed Term) for the 5th PHC of Lao PDR (CS-43)

I. Background

The Lao PDR has received a Loan under the project: “Lao PDR Strengthening the National Statistical System Project (LAOSTAT II)” financed by International Development Association (IDA), the World Bank for an amount equivalent to twenty-one million US dollar (US\$21 million) to improve the capacity of the Lao PDR Statistical System to produce and disseminate good quality statistics in a timely manner and to enhance use of key statistics, and in case of an Eligible Crisis or Emergency, respond promptly and effectively to it. The project is aligned closely with the Strategy of the Development of National Statistical System (2016 – 2025) and Vision 2030 which outlines key strategies for sustainable development of the Lao Statistical System. Lao PDR intends to use part of the proceeds of this loan for payments under a contract for **National Consultants** to assist LAOSTAT II in managing and implementing procurement activities.

II. Scope of work

In adherence to the approved GIS Implementation Plan by the Head of LSB, the GIS staff will assume a pivotal role in both preparing for and executing various GIS tasks under the guidance of the GIS team and Central Census Office. The comprehensive scope of work for the GIS staff encompasses the following responsibilities:

- Participation in orientation sessions for LSB's GIS team members and officials from the Central Census Office.
- Attendance at GIS training sessions led by UNFPA's GIS experts, both online and offline.
- Assistance to the GIS team in refining district boundaries.
- Delineation of provisional EA maps under close supervision of the GIS team.
- Collaboration with the Central Census Office in recruiting 400 GIS operators for data collection and verification of provisional EA maps.
- Co-facilitation of training for GIS operators in selected provinces alongside the GIS team.
- Acting as focal points for GIS fieldwork in respective provinces.
- Monitoring GIS operators' field data collection and providing technical support as needed.
- Collaborating with the GIS team and experts in finalizing EA maps.
- Actively participating in the final field test of census data collection for the main census planned to be conducted before end of 2024.
- Participation in setting up tablets and installing the CAPI program for use in the main census in partnership with the IT team.
- Execution of ad-hoc assignments as requested by the GIS team and Central Census Office.

These responsibilities may involve traveling to provinces for training and field support activities.

III. Qualification and Experience

Qualification and requirements for the position include:

- Must be university students or recent graduates from a recognized university in Lao PDR.
- Demonstrated interest and commitment to nationwide activities, particularly the 2025 Population and Housing Census.
- Good physical health and willingness to travel as necessary for the role.
- Proven experience in data collection or fieldwork activities would be an asset.
- Proficiency in English preferred, enabling effective communication with consultants and experts involved in the project.

Interested Consultant should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services, such as an updated curriculum vitae indicating personal and technical skills, academic qualifications and experience in similar assignments. Consultants may obtain copies of the detailed Terms of Reference (TOR) in English from the address below during office hours **9:00 am to 4:00 pm** Monday through Friday.

Expressions of interest shall be delivered by e-mail by **13 September 2024** to the following:

Sithan Neue Village, Sikhottabong District, Vientiane Capital, Lao PDR

Tel/Fax: 021 214740, 021 212022

E mail: Keosouvanh_lsb@hotmail.com

cc: phaykham13@gmail.com and chilapha77@gmail.com

Director of Cabinet



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